The Rotary Club of Oakland

***Community Service Committee***

Club Office, 1736 Franklin Street, Suite #200, Oakland, CA 94612

Email: pat@oakland-rotary.org

**Project Final Report Form**

Your report is due 13 months after date of the grant award or project completion, whichever is sooner. Complete this form, using no more than 2 pages (excluding any attachment and photographs), and then save it (with attachment, if applicable) in PDF format. We also request that you submit high-quality photos in JPG format showing persons you serve benefitting from the project. By signing below, you agree that you have all necessary releases for Rotary Club of Oakland to display these photos on our website, social media sites, and other Club material, at our option.

Name of Organization \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Grant was Awarded \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name/Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Purpose of the Project**

**Date funds expended or project completed** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Provide an accounting and itemization of the expended funds** (this may be set out in the space below or in a separate attachment).

**Achievement/Results/ Benefits to the Oakland Community (Please describe)**

**What else can you tell us about how the funds were used and how the grant helped your organization to provide or improve service to the Oakland community?**

**Please explain how you have publicly recognized Rotary’s support.**

***Email your submission to:*** [***info@oakland-rotary.org***](mailto:info@oakland-rotary.org)*.*

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